



California Ocean Protection Council Job Announcement

The California Ocean Protection Council (OPC) is currently hiring a senior level policy analyst to assume the duties of program manager. Depending on the applicant pool and level of experience the position may be filled at the Conservancy Project Development Specialist, Conservancy Program Manager, or Public Land Manager II, level. The OPC is requesting applications from qualified individuals to take part in examinations for placement on civil service lists for these classifications. The OPC is a state organization charged with (1) coordinating activities among ocean-related state agencies to improve the effectiveness of state efforts to protect ocean resources, (2) establishing policies to coordinate the collection and sharing of scientific data related to coast and ocean resources between agencies, and (3) identifying and recommending changes in state and federal law to the Governor and Legislature. OPC staff are located within the Coastal Conservancy based in Oakland, CA. The Coastal Conservancy is a state agency that works with non-profit organizations and other governmental agencies to protect, enhance, and improve public access to California's ocean and coastal resources. For more information about the Ocean Protection Council and the Coastal Conservancy, visit our websites: www.opc.ca.gov and www.scc.ca.gov.

The position of program manager is responsible for supervising OPC staff, developing budgets, managing the most sensitive and complex OPC issues and projects and helping to develop innovative strategies to address these issues throughout the state of California. The OPC program manager is part of the Coastal Conservancy staff and the management teams and works closely with the Conservancy's Executive Officer, the OPC Executive Director and Science Advisor. OPC staff are responsible for coordinating with state agencies on a wide range of issues, such as fisheries, water quality, marine debris, and climate change. They also work closely with stakeholder communities to find innovative solutions to complex ocean resource management issues. In addition, staff administers grants and directly oversees projects that support and advance changes in policy at local, state, and regional levels. Some of the previous OPC projects include:

- Coordinating among state agencies on emerging ocean issues that cut across individual agency jurisdictions, such as ocean energy
- Developing and funding pilot projects that promote local, sustainable fishery markets
- Drafting policy resolutions that guide state actions on marine debris and low impact development
- Writing a statewide adaptation plan for coastal impacts as a result of climate change
- Coordinating with Oregon, Washington, and federal agencies to help create the West Coastal Governors Agreement on Ocean Health Action Plan

The ideal candidate for OPC program manager will have broad knowledge of and experience with a range of ocean policy issues, as well as tact, a sense of humor, and strong skills in communication, motivating staff, and problem solving. An advanced degree is a plus. The knowledge, skills, and abilities required for the Conservancy Project Development Specialist, Conservancy Program Manager, and Public Land Manager II positions are described in the official job bulletins: www.scc.ca.gov/Public_Info/jobs.htm. Since OPC staff are located within the Coastal Conservancy, applications must be submitted through the standard Conservancy process. Therefore, the skills listed in the official job bulletin are those required for traditional Conservancy staff. Please note that this does not fully represent the skills for an OPC program manager (i.e., knowledge of acquisitions is not a key factor in hiring for the OPC); however, you must still meet the minimum qualifications listed in the job bulletin.

Please call Neal Fishman (510-286-4175) for more information about this position, desired skills, and state hiring process.

The state hiring process is a three step process.

- 1) To be considered, you must mail a state application (standard form 678) to:
Cindy Martin
Human Resources Department
State Coastal Conservancy
1330 Broadway, Suite 1300
Oakland, CA 94612-2530

The application must be postmarked by January 21, 2010. The application form can be downloaded from: <http://www.scc.ca.gov/> then hit the tab regarding job postings. You must indicate the positions for which you wish to be considered: Conservancy Project Development Specialist, Conservancy Program Manager I, or Public Land Manager II. If you are qualified and wish to be considered for hiring in more than one classification, or in all of them, please indicate.

- 2) Applicants that meet the minimum qualifications will be invited for a standardized oral exam. The oral exam will be based on the knowledge, skills and abilities listed in the official bulletin. We anticipate that the exams will be conducted in February and March 2010.

- 3) Candidates that pass the oral exam will be eligible to be hired. The current open position will be filled shortly after the close of the examination period. In addition, all candidates that pass the oral examination will be added to a hiring list that the OPC and Conservancy will use to hire additional positions as they become available over the next year or so.